



Missionary Position: Computer Literacy Teacher

Field: Dominican Republic	Site: Various Sites
Position Title: Computer Literacy Teacher	Minimum Commitment Length (1-3 years): 2 years
<p>Brief Job Description:</p> <p>In the communities served by Kids Alive schools and homes in the Dominican Republic, computer literacy is rarely available to children and sometimes not accessible for adults either. Some children and staff have developed computer literacy skills, but others lack even basic understanding of computer use. We believe that this is an important part of their learning environment and can open up future opportunities for them.</p> <p>As a Computer Literacy Teacher with Kids Alive International, you will empower the students with computer skills or help to improve their existing skills. You will be responsible for organizing classes and creating an easy and meaningful learning experience for the students. The ideal candidate for this position must be spiritually mature, compassionate, respectful, trustworthy, and ultimately, reflect the love of Jesus.</p> <p>You will help cultivate the students' interest in education and be their dedicated ally in their learning and development journey. You will be committed to being an encouraging and empowering member of our team of passionate educators and support staff. Together, you will all care for the students in a way that reflects the love of Jesus and provides a safe environment in which they can learn and grow toward wholeness.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Present lessons in a comprehensive manner and use visual/audio means to facilitate learning • Utilize appropriate curriculum and expand on it by creating innovative and fun learning activities • Target all aspects of communication (reading, writing, speaking, and listening) through instruction to provide comprehensive English language development for each student • Create and distribute educational content (notes, summaries, assignments etc.) • Manage a full record of each student's progress and provide encouragement through frequent feedback • Adjust learning activities to the specific educational, emotional, and behavioral challenges of individual children • Maintain a high standard of discipline both in the classroom and in the school as a whole • Create an attractive, stimulating, organized, and tidy learning environment that celebrates the students' accomplishments • Maintain the computer lab, hardware and software. Protect computers from malware and keep memory clear of inappropriate content and clutter • Collaborate regularly with other teachers and parents • Participate fully in the wider ministry of the Kids Alive field, attend scheduled Kids Alive prayer meetings wherever possible, and contribute to general Kids Alive Field activities and other events as appropriate • Assist fellow teachers and staff as they seek to improve their computer literacy skills • Develop and enrich professional skills by attending seminars, conferences etc. 	

Minimum Education and Experience:

- 1-2 years in a teaching/mentoring role
- 1-2 years in a role maintaining computer hardware and software, and troubleshooting to solve computer issues as they arise, and cheerfully assisting others.

Key Qualifications Needed:

- A degree which includes training in education, classroom discipline, and lesson planning
- A degree which includes training in computer literacy preferred
- Proficiency in Microsoft Office and touch keyboarding
- Willingness to adhere to the school's policies and procedures
- Excellent communication and interpersonal skills
- Well-organized and disciplined

All Kids Alive missionaries must demonstrate the following skills and characteristics:**In faith life:**

- Agree with our statement of faith
- Have a living and growing relationship with Jesus Christ
- Demonstrate spiritual and emotional maturity, with a well-formed sense of identity in Jesus Christ
- Be active participants in a Christ-professing church/community of faith
- Have experience using their spiritual gifts and skills to serve their local church/community of faith

In personal and social life:

- Have the willingness and humility to learn a new language, culture, and way of life
- Demonstrate social maturity and the ability to form and grow relationships
- Demonstrate the ability to resolve conflict in a Biblical manner, with grace and patience
- Patiently adapt to continuously changing situations and people
- Demonstrate a humble willingness to work under local leadership in the country of ministry
- Manage sensitive situations with discretion and respect

In professional life:

- Demonstrate excellent written and verbal communication skills
- Demonstrate successful employment or entrepreneurship experience
- Demonstrate excellent team/group work experience
- Demonstrate ability to motivate self and work independently within established guidelines
- Demonstrate ability to organize complex information and changing situations
- Be at least 18 years of age, have college or skilled trade program experience; degrees preferred

To apply, please prepare a resume and cover letter, and apply at: www.kidsalive.org/DRmsyapp. For questions, please write to Bill.Dean@kidsalive.org.